

# Medical Assisting

The goals of the Medical Assisting Program are to:

- Prepare competent entry-level medical assistants in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains
- Ensure students are prepared for their national credentialing exam(s) and the realities of workplace responsibilities they may encounter
- Assure employers that our graduates are ready to be employed and can be trusted to provide high-quality patient care
- Assure patients that the medical assistants caring for them are well-versed in the latest techniques and will provide them with respectful care

Graduates can expect to practice their profession in medical offices, clinics, and other ambulatory healthcare settings and are eligible for the Medical Assistant–Certified credential from the Washington State Department of Health.

Application to the program is required. Applicants who plan to begin the program fall quarter must submit their application packet the preceding spring quarter. Visit [pencol.edu](http://pencol.edu) for the application packet. Prospective Medical Assisting students should be aware of the fact that they will have to complete a background check and provide documentation of required immunizations prior to enrolling in medical assisting courses. Students must earn a 2.0 or higher in all MED and general education classes.

## Degree & Certificate Options

- Medical Assisting Certificate
- Medical Assisting AAS Degree

The Peninsula College Medical Assisting Program is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Medical Assisting Education Review Board ([www.maerb.org](http://www.maerb.org))

Commission on Accreditation of Allied Health Education Programs

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### **Program: Medical Assisting**

**Type:** Professional Technical Program

## STUDENT LEARNING OUTCOMES

### Student Learning Outcomes

Upon completion of this program, students will be able to:

- Function professionally in a legal and ethical manner as a medical assistant
- Use medical terminology correctly
- Effectively communicate with other healthcare team members, patients, and physicians
- Procure and distribute both office and medical supplies
- Manage documents, both paper and electronic, in a medical office

- Demonstrate proficiency with basic medical testing procedures
- Display knowledge and use of techniques for asepsis, work-place safety, and risk management
- Demonstrate knowledge and competency in procedural and diagnostic coding for medical billing and performing electronic billing of multiple insurances
- Follow laws and regulations regarding patient privacy and confidentiality
- Demonstrate knowledge of ICD-10 coding for medical billing
- Integrate the cognitive objectives, psychomotor, and affective domain objectives into daily practice